

### **Student with Certifier role**

This report shows pending effort forms for students that are certifying their own forms and the project departments where they worked. It is recommended that the principal investigator or supervisor certify for students. The purpose of this report is to facilitate certification by having either the director or department coordinator re-assign students (col. F) under their HR RAS Unit (col.A) that worked in their departments (col. K). For those that worked in their department (col.K) but belong to a different HR RAS Unit, please provide Cost Studies with either private investigator or supervisor name with their corresponding EID to transfer certifier.

This is distributed every 5th weekday of each month.

Below is the sample email and report sent to the RAS unit.

Attached is the report related to forms that are still pending pre-review for “**Students with Certifier role**” that worked in your departments. We recommend that the principal investigator or supervisor certify for students. Kindly re-assign all students (col. F) under your HR RAS Unit (col.A) that worked in your departments (col. K). For those that are under a different HR RAS Unit, please provide either PI or supervisor name with their corresponding EID within 5 business days and Cost Studies will re-assign certifier.

Thank you.

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A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	
HR RAS Unit Id & Desc	HR Department Id & Desc	FY	Reporting Period End	Employee ID	Employee Name	Pre-Reviewed Date	Pre-Reviewed Flag	SpeedType Key	Award Num & Desc	Department Id & Desc	Principle Investigator Id and Name	CERT ID	Assigned Certifier	New Certifier Name	New Certifier EID	EID of new Pre-reviewer	Pre-reviewer name	
RAS_SON- RAS - Nursing	801215- SON: Deans Office Operating F	2024	8/31/2024	[REDACTED]	[REDACTED]		N	8012150044	0000060519- Center for Children's Health A	801215- SON: Deans Office Operating F	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]			
RAS_ECAS- Colleges & Prof Schools	831010- ECAS: Chemistry	2024	8/31/2024	[REDACTED]	[REDACTED]		N	8033000806	0000070503- The Contribution of the Oral M	803300- SON: Academic	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]			